

YWCA HEALTH AND WELLNESS SCHOLARSHIP INCOME VERIFICATION DOCUMENT

SUPPORT VERIFICATION DOCUMENTATION *[if income taxes were not filed]*

For any sources of income not demonstrated on your federal 1040, or in the event you are not legally required to file taxes and have secured the appropriate proof of your status, please provide a **minimum of two (2)** forms of income verification. *Please note:* YWCA Minneapolis reserves the right to deny or cancel memberships at any time and will not process applications where there is no current income verification, zero income, negative income or lack of approved documentation of income.

- Social Security Income (SSI) or Social Security Disability Income (SSDI)
- Pay stubs for each working adult (covering the three (3) most recent pay periods)
- Self-employed: 1040 Schedule C worksheet or quarterly income statement
- Government Assistance Statement (SNAP, MFIP, grants, loans, cash allowances, rental assistance, childcare assistance, etc.)
- Pensions or retirement award letter
- Letter of Financial Statement from an organization that has knowledge of the applicant's financial support status, household size, and situation
- IRS Verification of Non-filing Letter: See form IRS 4506 Form
- Unemployment Statement
- Veteran Benefit Statement
- Child Support Income & Alimony Payments
- Students: work-study income, student loan living expense portion, loan disbursement letter

PROOF OF DEPENDENT(S) *[if not listed on your 1040 tax return]*

If the child is not included on the federal 1040 tax form, provide a minimum of one (1) document of dependency verification.

- Social Security Income (SSI) or Social Security Disability Income (SSDI) Benefit
- Government Assistance Documentation listing household size
- MNCare or Medical Assistance documentation or letter stating who is eligible or insured with the same address listed as parent or guardians. A copy of the card is not acceptable documentation
- If renting or leasing, child or children's name must be listed on the lease agreement as living in the household
- Report card from school with parent or guardian's name present
- Custody Agreement, legal documentation or a signed document on letterhead from a mediator
- Adopted or foster children documentation
- Free School Lunch Program/Educational Benefits letter
- Child Support Agreement showing how much is being paid, received, or shows proof of 50% custody
- Transfer of Parental Rights notarized or legal documentation
- Letter from a Guardian Ad Litem working with the family

DOCUMENTATION RESOURCES

- Social Security Office (800) 722-1213 or TTY (800) 325-0778 or www.ssa.gov
- <http://unemploymentmn.com/> (most current unemployment documentation)
- www.irs.gov or (800) 829-1040 (PDF of official taxes)
- <http://www.guardianadlitem.org/index1.asp> (custody information)
- <https://www.ebtedge.com/gov/portal/CardholderLogon.do> (food benefit authorization amount)